
PURCHASE ORDER TERMS AND CONDITIONS

Q1 INSPECTION SYSTEM REQUIREMENTS

The Seller shall provide and maintain a system that complies with ISO9001, AS9100, or other QMS appropriate to the product.

Q2 MRB AUTHORITY

The Material Review Board Authority has no authorization on this purchase order.

Q3 CHANGES

The Seller shall notify the Buyer of any proposed changes in design, Manufacturing methods, or processes previously approved by the Buyer or Buyer's customer. Any changes needed shall be identified with their specific revision level as from previous reports. When the Buyer procures a proprietary item, the Seller shall notify the Buyer of changes.

Q4 RAW MATERIALS

Mill certifications are required and shall include heat number, lot number, and material composition certification to the specific requirements defined on the face of the purchase order.
Traceability requirements: External Provider shall state the complete traceability of raw material back to the origin/mill on their packing list or certification of conformance. Reference of mill certification is acceptable.

Q5 RAW MATERIALS USED IN PURCHASED ARTICLES

All test results performed on specimens or detailed analyses of Sellers acceptance test results on all raw materials required to satisfy specification requirements and employed in the Manufacturing of the articles purchased on a subcontract or purchase agreement shall be made available to the Buyer upon request.

Q6 - SDS REQUIREMENTS

The manufacturer shall provide Safety Data Sheets for all hazardous materials as required by OSHA HCS and Cal/OSHA requirements per Hazard Communication 1910.1200

Q7 – CERTIFICATIONS

Parts are required to be free from counterfeiting with authenticity of parts and certifications supplied.
Hardware-Consumables IE: Mil, AN, and NAS SPECS require distributor and manufacturer certification

Q8 AGE CONTROL AND LIMITED LIFE PRODUCTS

Seller records for age control/life limited products shall reflect use-full life and when Seller will expend its life.

Q9 IDENTIFICATION AND DATA RETRIEVAL

To the extent traceability is a specified requirement, the Seller shall apply a unique identification to individual product, material, or batches. The Seller shall maintain identification data and shall be recorded on and traceable to related Seller records (see seller Quality Records)

Q10 SELLER QUALITY RECORD RETENTION

The Seller shall maintain proper inspection and test records to serve as evidence of conformance with specified requirements. Such records shall be legible and traceable to the product involved. The organization shall maintain records for a minimum of ten years after final payment or as specified elsewhere in the purchase order. See requirement(s) stated elsewhere in this order for specific records needed shall be sent to the Buyer.

Q11 INSPECTION AND TEST CHARACTERISTICS

As applicable, the Seller shall inspect or test all characteristics defined by the purchase order and relevant drawing specifications pertinent to the work that the Seller is responsible for performing.

Q12 RE-SUBMISSION OF NONCONFORMING ARTICLES OR MATERIALS

Nonconforming articles and materials returned by the Buyer and subsequently resubmitted by the Seller shall bear adequate identification of such non-conformance, either on the reports, materials, or applicable Seller records. The Seller shall prove that the cause for non-conformance is corrected and took actions to preclude any recurrence. Seller shall communicate immediately with Buyer to notify them of any non-conformance and identify that Buyer took corrective action, regardless of the return of the item to the Buyer.

Q13 BUYER QUALITY ASSURANCE ACTIVITY AT SOURCE

The Buyer and its customers reserve the right to perform inspections and tests on all articles, materials, or services at all times and places. The Buyer and its customers also reserve the "right of entry," which shall allow the External Provider, Customer, or Regulatory agency to determine and verify the quality of work, documented information, and materials at any place, including the plant of the subcontractor.

Q14 GOVERNMENT SOURCE INSPECTION

When the Government elects to perform an inspection at the Sellers facility, the following requirement applies: "All work on this order is subject to inspection and test by the Government at any time and place. The Government quality representative who has been delegated NASA quality assurance functions on this procurement shall be notified immediately upon receipt of this order. The Seller shall also notify the Government forty-eight (48) hours in advance of the time articles or materials are ready for inspection or test."

Q15 PROCUREMENT OTHER THAN THOSE REQUIRING GSI

For procurement that does not require Government Source Inspection, the following requirement applies: "The Government has the right to inspect any or all of the work included in this order at the Seller's plant."

Q16 ITAR FLOW DOWN

When the order falls under the regulations of ITAR (International Traffic and Arms Regulations), all manufacturers, exporters, brokers of defense articles, defense services, or related tech data are required to register with DDTC (Director of Defense Trade Controls). All license requirements imposed by ITAR are the sole responsibility of the subcontractor in possession of the purchase order.

Q17 CALIBRATION SYSTEM

The External Provider and External Provider subcontractors shall meet and maintain a Calibration System in compliance with the Calibration System Requirements of ISO10012 or ANSI Z540-1.

Q18 SELLER'S FLOW DOWN OF REQUIREMENTS

External Provider shall flow down requirements and critical characteristics in the purchase documents to sub-tier External Providers as applicable.

Q19 STATEMENT OF CONFORMANCE

Each Shipment shall include at least one legible copy of a statement of conformance. This statement shall specify that all contractual requirements have been adhered to, including specifications and other applicable documents cited in the purchase agreement. Evidence is on file for review by the International Aero quality representative. The statement of conformance must contain, as a minimum: the part number, purchase order number, quantity, revision as specified on the purchase order, name, and address of the company certifying the part.

Q20 TEMPORARY SHIPPING PROTECTION

Apply temporary protection on parts or assemblies for transportation, i.e., UPS, FedEx, and other transportation agencies.

Q21 CONFLICT- FREE SMELTER PROGRAM

The External Provider must conform with the CFSP program as defined in 2010 United States legislation, Dodd-Frank Wall Street Reform and Consumer Protection Act, Section 1502 Reference www.conflictreesourcing.org.

Q22 – PERFORMANCE MONITORING

IAE, LLC monitors External Provider's performance. IE: product conformance and on-time delivery. IAE, LLC, purchasing representative, must promptly notify all potential and eminent issues.

Q23 – EMPLOYEE AWARENESS

External Providers shall ensure that their employees are aware of their contribution to product or service conformity, product safety, and the importance of ethical behavior.

Q24 – COMPETENCE OF PERSONNEL

Competence, including any required qualification of persons as applicable. Reference AS9100D Section 8.4.3 c

Q25 – STATISTICAL TECHNIQUES

IAE, LLC tracks external provider (External Provider) performance-based upon quality, delivery, and provision of required certificates/test reports, as applicable, and maintains External Provider data accordingly. When external providers fail to meet IAE, LLC's requirements for quality, delivery, and terms and conditions (including those stated herein), their personnel will resolve such issues using means appropriate to the nature and severity of problems encountered. The resolution may involve correction, Corrective Action, or disqualification of external providers from use, depending on the nature and severity of the issues.

Q26 – PRODUCT SAFETY

External Providers shall plan, implement, and control the processes needed to assure product safety during the entire product life cycle, as appropriate to the organization and the product. All orders are to be delivered in a protected state to not have parts touching metal on metal or any other material for product safety. It is up to the External Provider's discretion as to how parts will be protected when an order is delivered to our facility.

Q27 - CLIMATE CHANGE

Addition of Climate Change to the Management Systems Standards by ISO

Added: The organization shall determine whether climate change is a relevant issue.

Q28 - ACCEPTANCE AUTHORITY MEDIA (AAM)

14 CFR Part 21 of the Code of Federal Regulations outlines the regulations for the certification of products and parts within the United States aviation industry. Section 21.2 specifically addresses Acceptance Authority Media (AAM), which plays a crucial role in ensuring compliance with safety and quality standards.

Rev NC 31 JUL 24